

TENDER NOTICE

WDBA RFP 2021-063

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- 1. Title** Recruitment Services.
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- 2. Introduction** Windsor-Detroit Bridge Authority (“**WDBA**”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“**Project**”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at www.wdbridge.com.
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- 3. Description** WDBA requires to prospective Proponents to submit proposals for the provision of recruitment services. WDBA Human Resources needs to secure external recruitment support in anticipation of occasions where demands surge above HR’s internal capacity to respond. The external recruitment partner should offer a reliable, high quality recruitment partnering agreement where the identified partner, while external, can support WDBA and behave as if they are an integral member of the human resources team.
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- 4. Solicitation Type** Request for Proposals.
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- 5. Region of Opportunity** Windsor, Ontario, Canada.
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- 6. Tendering Procedure** Open
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- 7. Summary of Key RFQ Dates** The timetable for the RFP is as follows:
- | RFP Process | Date |
|---|-----------------------------------|
| Issue RFP | November 19, 2021 |
| Deadline for Questions & Clarifications | December 10, 2021 at 14:00:00 EST |
| Final Addendum | December 17, 2021 |
| Submission Deadline | December 29, 2021 at 14:00:00 EST |
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- 8. Documents** The RFP is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at www.merx.com.
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- 9. Conditions to Participation** None.
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- 10. Proposal Delivery** Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.
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- 11. Delivery of Services** The Successful Proponent will be required to provide Recruitment Services, as outlined in the RFP.
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- 12. Contact** Name: Estefany Della Nina, Procurement Officer (estefany.dellanina@wdbridge.com)
Chris Hatt, Procurement Manager (chris.hatt@wdbridge.com)