

TENDER NOTICE

RFP 2019-037

- 1. **Title** Translation Services.

- 2. **Introduction** Windsor-Detroit Bridge Authority (“WDBA”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“Project”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at www.wdbridge.com.

- 3. **Description** WDBA requires primary Translation Services from English to French and secondary Translation Services from English to Spanish for meeting the Official Languages obligations of the WDBA.

- 4. **Solicitation Type** Request for Proposals.

- 5. **Region of Opportunity** Windsor, Ontario, Canada.

- 6. **Tendering Procedure** Open

- 7. **Summary of Key RFQ Dates** The timetable for the RFP is as follows:

RFP Process	Date & Time
Issue RFP	August 30, 2019
Deadline for Questions & Clarifications	September 13, 2019 at 14:00:00 EDT
Final Addendum	September 20, 2019
Submission Deadline / Closing date and time	October 4, 2019 at 14:00:00 EDT

- 8. **Documents** The RFP is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at www.merx.com.

- 9. **Conditions to Participation** None.

- 10. **Proposal Delivery** Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.

- 11. **Delivery of Services** The Successful Proponent will be required to provide Translation Services, as outlined in the RFP.

- 12. **Contact** Name: Estefany Della Nina, Procurement Officer (procurement@wdbridge.com)