

**TENDER NOTICE**

**WDBA RFQ 2020-004**

- 1. **Title** 9<sup>th</sup> Floor Office Furniture.

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- 2. **Introduction** Windsor-Detroit Bridge Authority (“**WDBA**”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“**Project**”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at [www.wdbridge.com](http://www.wdbridge.com).

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- 3. **Description** WDBA has leased an additional floor at our Main Office in Windsor, Ontario and requires office furniture to fit this space for our needs.

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- 4. **Solicitation Type** Request for Quotation.

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- 5. **Region of Opportunity** Windsor, Ontario, Canada.

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- 6. **Tendering Procedure** Open

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- 7. **Summary of Key RFQ Dates** The timetable for the RFQ is as follows:

RFQ Process	Date & Time
Issue RFQ	March 12, 2020
Deadline for Questions & Clarifications	March 19, 2020 at 14:00:00 EST
Submission Deadline / Closing date and time	April 27, 2020 at 14:00:00 EST

- 8. **Documents** The RFQ is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at [www.merx.com](http://www.merx.com).

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- 9. **Conditions to Participation** None.

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- 10. **Proposal Delivery** Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.

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- 11. **Delivery of Services** The Successful Proponent will be required to provide Office Furniture, as outlined in the RFQ.

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- 12. **Contact** Name: Estefany Della Nina, Procurement Officer ([procurement@wdbridge.com](mailto:procurement@wdbridge.com))